

**TMMA Executive Committee Meeting Minutes
September 15, 2010**

Marsha Baker, TMMA Chair, called the TMMA Executive Committee Meeting to order at approximately 7:30 p.m. A quorum was present (e.g., at least 9 members, representing 5 separate Precincts). On this date, 18 TMMA Members were present.

<u>Name</u>	<u>Precinct #</u>
Joel Adler, Vice Chair	1
Barry Sampson, Clerk	1
Joe Pato, Chair	2
Rita Goldberg, Vice Chair	2
Barry Orenstein, TMMA Vice Chair	2
Michelle Goddard, Chair and TMMA Treasurer	3
Nancy Corcoran-Ronchetti, TMMA Clerk	5
Andy Friedlich, Chair	5
Jeff Crampton, Vice Chair	5
Lisa Smith, Clerk	5
Alan Lazarus, Vice Chair	6
Marsha Baker, TMMA Chair	7
Pat Costello, Chair	7
Mary Burnell, Clerk	7
Diane Biglow, Chair	8
Robert Avallone, Vice Chair	8
Margaret Enders, Clerk	8
Vicki Blier, TMMA List Moderator	9

Other meeting attendees included Bebe Fallick and Jane Pagett from Precinct 6, Jim Wood, Precinct 7 and Margaret Coppe, Precinct 9 and School Committee Liaison.

Marsha began the Meeting by making some general announcements. She meets regularly monthly with Hank Manz in his role as Chair of the Board of Selectmen and she will report on these meetings at Executive Committee meetings. TMMA Members should let her know if they have any suggestions, topics, questions, etc. for these meetings. She also said that she and Vicki Blier will give an update to the Executive Committee at the October Meeting regarding their upcoming meeting(s) with Hank and Carl Valente regarding developing a policy for Questions posed by TMM's directed toward town employees or Town Boards and Committees.

Marsha then discussed the evening's Agenda items and said that some of the items on the Agenda would be taken out of order.

Marsha asked for the TMMA Clerk's Report.

TMMA Clerk's Report:

Nancy Corcoran-Ronchetti, TMMA Clerk, presented the June 10, 2010 Executive Committee Minutes for approval. Upon Motion made and seconded, the Clerk's Minutes were approved. The Motion carried unanimously.

TMMA Treasurer's Report:

Michelle Goddard, TMMA Treasurer, presented the Treasurer's Report. She reported a balance on hand of \$2,014.77. Upon Motion made and seconded, the Treasurer's report was accepted. The Motion carried unanimously.

Town Meeting Task Force - Status Report:

Marsha asked Barry Orenstein for an update regarding the Task Force convened by Town Moderator Deborah Brown. Barry is Chair of the Moderator's Task Force and other Task Force members include Peter Enrich, Dan Fenn, Molly Garberg, Peter Lee, Beth Masterman and Richard Pagett.

Barry provided a general overview of the Task Force's mission and talked about the three (3) discussion ("focus") groups the task force will convene for exploratory research. He said the focus groups will have twelve (12) people per group; one group will be comprised of alumni (people who have dropped out of TM); one group will be comprised of veterans (people in TM over 20 years); and one group will be comprised of multi-taskers (people who balance the challenges of home, work and civic life).

He said these groups will discuss items such as how TM can be more effective and explore and identify possible hindrances (e.g., past practices, policies, customs, etc.). Barry said that after these groups meet, on-line surveys will be distributed, the survey results will be compiled and analyzed and a report will be given to TMMA.

After a general discussion, Marsha said the Task Force will have both short and long term goals and she asked Barry to write up a general announcement regarding the above Task Force groups that can be distributed to all via the List.

Warrant Information Book:

Marsha announced that TM's Warrant Information Booklet ("WIB") will be handled by Larry Belvin (computer work) and David Horton (editing). Vicki Blier said she has some ideas on templates and Marsha said she will provide more WIB information at the October Meeting.

Community Outreach Committee:

Marsha asked Nancy Corcoran-Ronchetti and Andy Friedlich, Co-Chairs of the Community Outreach Committee ("COC"), to give a brief update on the Committee's activities. Andy briefly discussed the PowerPoint presentation that he and Nancy are working on and he said that the COC has been asked to give a presentation to the Lexington Citizen's Academy on November 8, 2010. He also said that he has been in contact with both the Chinese American Association of Lexington and the Indian Association and that it will probably be late Fall or early Winter before the Committee will be able to schedule presentations with these groups.

Vote Recording Committee Report:

As Chair of the Vote Recording Committee, Andy Friedlich said the Committee took the summer off but will be reconvening soon.

Lexington Citizens/State Representatives Communication Event Proposal:

Marsha asked Jim Wood, a Precinct 7 Town Meeting Member ("TMM") to discuss his Communication Event proposal ("event proposal"). Jim discussed his event proposal handout and explained its five (5) points including that holding the event during the general time of Town Meeting will allow both Town Meeting Members, and all Lexington Citizens, to question and receive answers from their state representatives; that the event will allow Town Meeting Members/Lexington Citizens to reflect on both campaign promises and the "current status" of important issues to the Town and how the representatives are proceeding in those areas; and provide a very public and recorded forum which will only enhance and improve our democratic process.

After Jim's presentation, a general discussion ensued regarding his event proposal including whether TMMA would sponsor the event, whether the League of Women Voters ("LWVL") should sponsor it (as one Member suggested) or whether the event should be a jointly sponsored effort between TMMA and the LWVL.

At the end of the discussion, the following Motion was moved:

That TMMA at this point is interested enough in Jim's proposal to explore the possibilities and that TMMA makes no commitment at this time with respect to sponsoring the event."

Before a vote was taken, the TMMA Clerk Nancy Corcoran-Ronchetti reread the Motion. The Motion was seconded and passed unanimously.

Estabrook School – Update:

Marsha asked Margaret Coppe, School Committee Liaison, to give an update regarding Estabrook School and the PCB issues. Using information from the School Committee Meeting held the day before, Margaret discussed PCB levels at the school and the air measurement testing (more test results are due 9/16/10); the finances (including possible future expenditures and funding sources); and possible next steps. After Margaret's presentation, a general discussion ensued. At the end of the discussion, Marsha thanked Margaret for her presentation.

Old/New Business:

Before the meeting was adjourned, Andy Friedlich said that the Precinct Chairs have not yet received the alias e-mail address list for their precincts that the Executive Committee approved at its June meeting and that the Committee still needs to discuss the outstanding issue(s) regarding Member dues and gifts and donations.

Upon Motion made and seconded, the Meeting was adjourned at approximately 9:30 p.m.