

TMMA Executive Committee Meeting
 Minutes for June 8, 2022
 Virtual Meeting (via Zoom)

Attendees:	Precinct	Attendees:	Precinct
Vineeta Kumar	9 TMMA Chair	Laura Atlee*	4
Bridger McGaw	6 TMMA Treasurer	Andy Friedlich*	5
Brielle Meade	8 TMMA Clerk	Sarah Higginbotham*	5
Vicki Blier	9 TMMA List Moderator	Salvador Jaramillo*	5
Bob Avallone	8 TMMA Website Manager	Innessa Manning*	6
Valerie Overton*	1	Eran Strod*	6
Cindy Arens*	3	Pamela Tames*	7
Sallye Beiberg*	3	Mark Andersen*	9

*denotes Precinct Officers

The Chair Vineeta Kumar called the meeting to order at 7:33 PM as quorum was confirmed.

I. Officer Reports

Chair's Report—Vineeta Kumar went over the agenda to start the meeting.

Clerk's Report—Brielle Meade submitted the Draft Minutes for the May 11, 2022 meeting for approval. The minutes were unanimously approved as presented.

Treasurer's Report—Vineeta Kumar (for Bridger McGaw) reported \$815.00 in dues collected since the last report. The current balance is \$5,049.21 The Treasurer's Report (found on page 3 below) was moved, seconded and unanimously accepted.

Website Manager's Report—Bob Avallone has no new information to report regarding the website at this time. Folks should contact him at any time with comments.

Email List Moderator's Report—Vicki Blier has no new information to report regarding the email list but is always interested in receiving comments.

II. Precinct 7 Officers

Stacey Hamilton will step into the Chair role and Pamela Tames will become Vice Chair. The two of them will determine who will be Clerk and will let this Committee know once decided.

III. Email List Membership Policy

Vicki Blier presented a proposal for TMMA List Membership Criteria to formalize the process of adding and keeping members on the email list:

- Full membership: all members of TM (elected and at-large).
- Topic-limited membership: Town staff designated by the Town Manager or department head, and Chairs of officially appointed Town committees.

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- Courtesy Read-Only membership: Former Town Managers, members of the Select Board or School Committee who were previously enrolled, and former long-term TM member may remain enrolled on the List with a read-only status.

The group agreed courtesy read-only membership should be for any previous member who requests to remain enrolled (regardless of length of participation in TM) and discussed procedures for implementing this policy.

IV. **DEI/TMMA Connect! Proposal Details**

Valerie Overton summarized the discussion last month and shared some details of the forthcoming proposal:

- Consist of two one-hour sessions (diversity awareness and managing bias in the context of Town Meeting). There would also be time for socializing/discussion built in.
- The anticipated date will be the week of November 14 (directly after Fall Special Town Meeting if one is planned, and before a financial summit meeting tentatively slated for November 17).
- Valerie has been in contact with multiple organizations about a possible vendor/person to conduct and lead the training/event.

The assumption is the event will be conducted in person, and there will be food provided (e.g., cookies, brought by members) similar to the last TMMA Connect! event. Cindy Arens volunteered to lead any efforts to ensure the event produces zero waste.

V. **Annual Town Meeting 2022 Analysis and Learnings**

Andy Friedlich suggests setting up a committee to conduct a survey of TMMA to ask for feedback on the three topics below. Andy Friedlich, Sallye Beiberg, Bridger McGaw, and Brielle Meade volunteered to be on the sub-committee. The group will provide updates to the full Executive Committee on progress over the summer.

- Improving Information Sessions (Sarah Higginbotham reminded the group that these sessions were renamed "Q&A Sessions" and that TM members are expected to watch the video presentations beforehand)
- Warrant Information Report
- Site Visit Planning versus Bus tours

Meeting was adjourned at 9:03 PM. Next Meeting will be on September 14, 2022 at 7:30 PM conducted online via Zoom or in the Estabrook Room at Cary Memorial Building.

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TMMA			
Treasurer's Report			
8-June-22			
Cash Balance - beginning (5/11/2022)			\$4,234.21
Income			
	TMMA dues (paypal)		\$450.00
	TMMA dues (cash/check)		\$365.00
Total Income			\$815.00
Expenses			
Total Expenses			\$0.00
Income less expenses			\$815.00
Cash Balance - ending (6/8/2022)			\$5,049.21